

SANITARY SEWER COMMISSION MINUTES: Wednesday, November 19, 2025 5:00PM

CALL TO ORDER: Chair Greg Neve called the meeting to order at 5:00pm.

ROLL CALL: Commissioners Sean Smith and Greg Neve were present. Also present was Village Treasurer Heather Rutten, Village Administrator Daisha Nolan and sewer operator John Stack. Commissioner Adam Buchanan was absent

REVIEW OF AGENDA: No changes necessary.

PUBLIC INPUT: None

CLERK'S MINUTES: A motion was made by Neve to approve the regular and closed session minutes, as presented, from October 22, 2025 seconded by Smith. MCU

PAYMENT OF INVOICES: A motion was made by Smith to approve the payment of invoices for November, seconded by Neve. MCU Rutten verified the budget line that the LNVFD Donation will pull from. Nothing further to report.

TREASURER'S REPORT: Rutten presented the Treasurer's Report. Neve requested that a copy of the final 2026 budget's final numbers be emailed to the Commission. Nolan did so during the meeting.

OPERATOR'S REPORT: Operator John Stack provided a report for the month of November. Stack discussed that there were no alarms in the month of October.

MAINTENANCE REPORT

- A. **Maintenance Schedule:** Shared photos of the pond conditions, breaking down his concerns of the mowing jobs and the amount of time that Public Works is spending maintaining in comparison to the amount of the money the commission is paying to the Village. John feels that the work done should be better with the type of equipment that is provided. Comparisons to the conditions of Brule ponds were made.
- B. Need to be more mindful of the use of the equipment. Slower process is needed.

OLD BUSINESS:

- A. **Manholes on County Road B - Construction Preparation:** Commissioner Smith reviewed the proposed Letter of Intent to be sent.
- B. **Manhole Inventory** - Greg Neve corresponded with Bill Anderson of Cornerstone Surveying to request manhole inventory be completed ahead of the County Road B Construction Project. Bill will mark the manholes when they are done paving for a cost of \$500.00. A motion was made by Smith and seconded by Neve to approve the expense and allow for the work to be completed immediately. MCU

NEW BUSINESS:

- A. **Equipment Update - Disking Attachment Trade:** Public Works Lead Pat Coughlin requested that a different piece of equipment be considered for the disking process at the sewer ponds. The harley rack previously purchased is not performing the job as productively as anticipated. The commission discussed that the equipment we have should work properly and before considering anything new, the process of using the equipment should be

reviewed. A slower approach with the equipment is needed to avoid too much aggression of the tilling.

- B. Ordinance Amendment: Section 4(9)(c) - Delinquent Charges:** The ordinance was reviewed during the process of submitting delinquent charges to the tax roll. A change to the ordinance is proposed to align with Wisconsin State Statute 66.0809. We no longer use the state debt collection system due to our inability to obtain social security numbers. A motion was made by Smith to recommend the proposed ordinance change to the Village Board, seconded by Neve. MCU

CORRESPONDENCE: None

INFORMATION FROM CHAIR: Next meeting is tentatively scheduled for December 17, 2025 at 5:00pm.

CLOSED SESSION: The commission will not go into closed session.

ADJOURNMENT: The commission adjourned at 6:02pm.

Respectfully submitted,
Daisha Nolan, Village Clerk
Village of Lake Nebagamon