

SANITARY SEWER COMMISSION MINUTES: Wednesday, October 22, 2025 5:00PM

CALL TO ORDER: Chair Greg Neve called the meeting to order at 5:00pm.

ROLL CALL: Commissioners Adam Buchanan and Greg Neve were present. Also present was Village Treasurer Heather Rutten, Village Administrator Daisha Nolan and sewer operator John Stack. Sewer Commissioner Sean Smith was absent.

REVIEW OF AGENDA: Remove item 9B.

PUBLIC INPUT: None

CLERK'S MINUTES: A motion was made by Neve to approve the regular session minutes, as presented, from September 24, 2025 seconded by Buchanan. MCU

PAYMENT OF INVOICES: A motion was made by Neve to approve the payment of invoices for October, seconded by Buchanan. MCU

TREASURER'S REPORT: Rutten presented the Treasurer's Report. Budgeting rates have been reviewed by DLP, adjustments were made but did not create any greater expense. Discussion on how to compensate the LNVFD for their assistance on flushing. A motion was made by Neve to reimburse the LNVFD \$1200.00 flushing services, seconded by Buchanan. MCU

OPERATOR'S REPORT: Operator John Stack provided a report for the month of October. Alarm calls, parts replaced and work done with the Fire Department flushing at the ponds were reported on. Discharge will end on October 31, 2025 - pond is currently at 5 inches and typically discharges to 2 inches.

MAINTENANCE REPORT

- A. **Maintenance Schedule:** John's monthly report suggested adding annual flushing. Nolan will look into adding this into our Maintenance Plan. Mowing of the South cell took place and North was started. John explained that discing needs to take place this season still if possible. Neve suggested making a plan to remove solids. Stack suggested a dewatering.

OLD BUSINESS:

- A. **Manholes on County Road B - Construction Preparation:** A drafted letter of interest was presented to the commission for any needed revisions.
- B. **6894 S 1st Ave - Lateral Connection Details/Planning:** No updated information.

NEW BUSINESS:

- A. **2026 Budget Preparation:** The commission reviewed the budget for 2026. Discussion focused on the funds that will be needed for Manhole Revisions and how to best arrange the equipment replacement funds.

CORRESPONDENCE: None

INFORMATION FROM CHAIR: Next meeting is tentatively scheduled for November 19, 2025 at 9:00am.

CLOSED SESSION: A motion was made by Neve to go into closed session under section 19.85(1)(c) regarding 2026 employee compensation, seconded by Buchanan. MCU

The commission returned from closed session at 6:00pm. A motion was made by Neve in open session to approve a wage increase of \$1.54/Hr for sewer Operator John Stack, seconded by Buchanan. MCU

ADJOURNMENT: The commission adjourned at 6:02pm.

Respectfully submitted,
Daiska Nolan, Village Clerk
Village of Lake Nebagamon