

**SANITARY SEWER COMMISSION MINUTES: Wednesday May 28, 2025 5:00PM**

**CALL TO ORDER:** Chair Greg Neve called the meeting to order at 5:02pm.

**ROLL CALL:** Commissioners Sean Smith, Adam Buchanan and Greg Neve were present. Also present was Village Administrator Daisha Nolan, Village Treasurer Heather Rutten and sewer operator John Stack.

**REVIEW OF AGENDA:** No changes made to agenda.

**PUBLIC INPUT:** None

**CLERK'S MINUTES:** A motion was made by Smith to approve the regular session minutes, as presented, from April 30, 2025 seconded by Buchanan. MCU

**PAYMENT OF INVOICES:** A motion was made by Smith to approve the payment of invoices for May, seconded by Neve. MCU

**TREASURER'S REPORT:** Rutten presented the Treasurer's Report. Rutten provided the Sewer balance at \$253,834.71. No other abnormalities were present.

**OPERATOR'S REPORT:** Operator John Stack provided a report for the month of May. Discussed alarm issues. Suggested hiring SYCOM for a phase monitor.

A few options towards gathering information on the alarm issues were discussed. Neve suggested a data logger to measure voltage and will research the cost of the equipment. Keeping a record of pump fails followed by an all normal could help. Smith suggested an excel sheet for tracking through a macro or contacting Sycom to create an error code with a message. Checking into the contracted services through Dahlberg was also suggested.

It was asked if a delay could be applied to the alarm.

**MAINTENANCE REPORT**

**Maintenance Schedule:** No updates to report.

**OLD BUSINESS:**

**Lift Station Generator maintenance:** Installation will begin June 3rd and will take 2 days. Start with lift station 3.

**NEW BUSINESS:**

**CMAR/CMOM review and Resolution:** CMOM will be emailed to commissioners and the operator for review and will be on the agenda for next month.

**Call Tree for Lift Station Alarm System:** Fleet Zoom sets up the arrangement. The office should be at the tail end.

**CORRESPONDENCE:** None

**INFORMATION FROM CHAIR:** Next meeting is tentatively scheduled for June 25, 2025 at 5:00pm.

**ADJOURNMENT:** The commission adjourned at 5:41pm.

Respectfully submitted,  
*Daisha Nolan*, Village Clerk  
Village of Lake Nebagamon