

VILLAGE BOARD MINUTES Tuesday, February 11, 2025– 6:00pm

PRESENT: Meeting called to order at the Auditorium by Village President Jim Jonasen at 6:02pm. The following answered the roll call: President Jim Jonasen, Trustees Jim Smith, Nancy Paulson, Nate Sapik, Jeff Johnson, Adam Buchanan and Jake Fuller. Also present were: Village Administrator/Clerk Daisha Nolan, Village Treasurer Heather Rutten and Village Attorney Kyle Torvinen.

POSTING: The agenda was posted at 12:00pm on February 7, 2025 at the Auditorium, Post Office, Midland Marketplace and the Village Website.

REVIEW OF AGENDA: No changes requested to the agenda.

PUBLIC INPUT: No Public Input.

Approval of Clerk's minutes: A motion was made by Smith to approve the regular session minutes from January 14, 2025, as presented, seconded by Fuller. MCU

Treasurer's Report: Rutten presented the monthly and annual treasurer reports with no abnormalities as well as the current bank account balances.

Approval of Invoices: Invoices for February were reviewed. A motion was made by Sapik to approve the payment of invoices, seconded by Buchanan. MCU

PUBLIC WORKS:Sapik reported on the public works meeting held on January 28, 2025. Topics discussed included an in depth look at the upcoming 5 year road plan, gathering fencing quotes for the Village Garage area in the Industrial Park, vacating of the alley way near Fitch Ave and County Rd B with a public hearing to happen on date to be determined yet in March, and adjusting the flag pole light on the back of the Auditorium.

- **Stormwater Project Management** - President Jonasen provided an update on the prerequisite work being completed for the Stormwater Management Project. It was ensured that freezes in place on federal grants will not affect the funds we are anticipating to aid in this project. There were no historic relics located in the recent tests done. As we approach the project start Jonasen is requesting permission to incorporate Weiant Engineers to assist with overseeing the project, any necessary bidding processes, and doing any required reporting at the State level. A motion was made by Sapik to approve Jonasen working with Weiant Engineers for a cost not to exceed \$10,000.00 of which will be reimbursed (75% from Army Corps and 25% from the State) seconded by Fuller. MCU

PUBLIC SAFETY: Fuller reported on the Public Safety meeting held on January 28, 2025. Topics discussed included Ordinance discussion for Off Highway Motorcycles, necessary repairs at the Fire Hall due to damage, purchasing Thermal Imaging Cameras and Cameras for security at the Fire Hall.

- Nolan provided a summary of calls in the area that the county assisted with. Pete Witt has resigned from his Marshall Position as of January 31, 2025.
- Monthly call report from the LNVFD was also provided by Chief Fuller.
- **Thermal Image Camera Purchase:** The LNVFD requested to purchase 4 thermal image cameras during their committee meeting. Fire Chief Fuller explained the need for the equipment. A motion was made by Sapik to purchase 2 cameras in the amount of \$5595.34 with funds forthcoming from the 2024 surplus, seconded by Buchanan. MCU
- **Fire Hall Window Repair:** Nolan provided an update on the Insurance Claim process that is currently taking place. Siding quotes are still forthcoming and will then be turned into insurance. The Village has a \$1000.00 deductible.
- **Village Marshall Vacant Position:** The current job description for the Police Marshall position was provided and the safety committee will oversee making recommendations on any changes that should take place with the position prior to posting the job. There have been a few candidates interested that have approached the office already.

- **Ordinance Adoption: 19.08 Operation of Off Highway Motorcycles:** The safety committee recommended an ordinance that prohibits the use of Off Highway Motorcycles on Village Roads and Trails. A motion was made by Fuller to adopt section 19.08 as presented, seconded by Smith. Discussion followed on defining the motorcycles and where they are allowed to be used. MC Ney - Paulson, Sapik

FINANCE COMMITTEE: Jonasen reported on the Finance Committee meeting held on January 28, 2025 with topics that included employee handbook , cemetery mowing for 2025 and lifeguard position posting.

- **Employee Handbook Revisions:** Recommended changes for the employee handbook centering around benefit changes were reviewed. The following motions were made with a prorated date of January 1, 2025:
 - §1.04 Employment Classification - amended as presented: Motion made by Fuller and seconded by Smith MCU
 - §1.08 Performance Reviews - Amended as presented: Motion made by Johnson and seconded by Fuller MCU
 - §4.01 Sick Leave - Amended as presented: Motion made by Smith and seconded by Fuller MCU
 - §5.03 Public Works Boots and Clothing Stipend and §5.04 Public Works Cell Phone Stipend - Adopted with suggestion to remove set stipend amounts - Motion made by Buchanan, seconded by Smith. MCU
 - §6.01 Vacation - Amended as presented - Motion made by Sapek, seconded by Fuller. MC Neh - Johnson
 - §6.02 Holidays - Amended as presented - Motion made by Johnson, seconded by Smith MCU

PLANNING AND DEVELOPMENT COMMITTEE: No January meeting was held.

ZONING COMMISSION MEETING: Jonasen reported on the zoning meeting that occurred on January 29, 2025. The commission is organizing a public hearing to adjust boundaries of the C-2 District and to coordinate the map with the ordinance. After the public hearing is held, recommendations from the zoning commission will be forwarded to the Village Board for approval. A list of issued permits was provided to the Village Board.

SEWER COMMISSION MEETING: Nolan reported on the Sewer meeting that was held on January 29, 2025. Upgraded generators for each lift station have been ordered and the commission will spend the next month planning for installation prior to their delivery in April. Sewer bank report was also provided to the Board.

CORRESPONDENCE:

- An annual letter from County Forestry asking for a review and to report any changes to ATV/UTV trails . This will be added to the next Safety Committee agenda.

OTHER BUSINESS: None

INFORMATION FROM THE PRESIDENT:

- The next regularly scheduled Board meeting will be held on Tuesday, March 18, 2025 at 6:00pm, one week later than normally scheduled due to the school district spring break.
- February Primary will be held on Tuesday February 18, 2025, polls will be open from 7:00am to 8:00pm.

ADJOURNMENT: The Board adjourned at 7:24pm.

Respectfully submitted,
Daisha Nolan, Village Clerk
Village of Lake Nebagamon