

## **PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES**

**January 28, 2025 CTO 6:00 PM**

**ROLL CALL:** The following answered to roll call - Trustees Adam Buchanan, Nathan Sapik and Village President Jim Jonasen. Village Administrator Daisha Nolan, Village Treasurer Heather Rutten and Lead Public Works employee Pat Coughlin were also present.

**REVIEW OF AGENDA:** No changes

**MINUTES:** A motion was made by Jonasen to approve the regular session minutes, as presented, from October 29, 2024, as presented, seconded by Buchanan. MCU

**PUBLIC INPUT:** None

**Operator's Report:** Pat Coughlin provided an operator's report detailing tasks that have been completed throughout the winter months. Winter has not been as demanding thus far for plowing, brushing is taking place and equipment maintenance tasks.

**5 year road plan:** The 5 year road plan was reviewed. Considerations were made for the timing of when funds from the local bridge program may become available and for the current scheduled work with Northwoods Pavement for the upcoming spring. Smaller projects that can be incorporated into the paving of Larson Dr and Broadway's alley will be pursued. Roads located "in town" will be reviewed for placement onto the plan.

**Industrial Park Fencing Quote:** Quote from Dairyland Fencing was viewed. Funds have been placed in the Village Budget to handle the project. Quotes will be pursued by Nolan from Century Fence, A1 Fence and Dinherly Fencing.

**Vacation of Fitch Ave/Main Street Alleyway:** The vacation process will continue to move forward. Nolan will work with the Village Attorney to draft a resolution and do a utility locate in the alleyway through diggers hotline.

**Flag Pole Light Replacement:** The committee looked at a light installation on the top of the flag pole. Solar lights used on the product could cause complications in ensuring the light functions properly. The current light fixture on the auditorium building is used to illuminate the flag as well as the area surrounding the building for the security cameras and is a replica of the previous lighting fixture. There have been some complaints from those residing across the lake that it causes a bright light into their homes. Public Works will adjust the light as best possible in an attempt to prevent the brightness.

**CORRESPONDENCE:** None

**INFORMATION FROM THE CHAIR:** The next regular meeting is tentatively scheduled for February 25, 2025 at 7:00pm.

**ADJOURNMENT:** The committee adjourned at 6:45pm.

Respectfully Submitted,

*Daisha Nolan*

Daisha Nolan, Village Administrator/Clerk