

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

October 29, 2024 CTO 6:00 PM

ROLL CALL: The following answered to roll call - Trustees Adam Buchanan, Nathan Sapik (6:15) and Village President Jim Jonasen. Village Administrator Daisha Nolan and Lead Public Works employee Pat Coughlin were also present.

REVIEW OF AGENDA: No changes

MINUTES: A motion was made by Buchanan to approve the regular session minutes, as presented, from September 24, 2024, as presented, seconded by Jonasen. MCU

PUBLIC INPUT: None

Operator's Report: Pat Coughlin provided an operator's report detailing tasks that have been completed each week in October including: brushing, cold patching, cemetery repairs from donations, and street sweeping.

Part-Time Plow Driver: Randy Hurst has shown interest in filling a part time position for plow driving. Ron Cairns has filled this position in the past but is now providing bus transportation for the school district. Randy is retired and can be available when our current public works employees are not available or need to break from driving during substantial snowfalls.

Industrial Park Fencing Quote: No new quotes to review at this time. This will continue to be researched.

NCA Christmas Tree Location Request: The committee relocated outside to view potential spots for the NCA to locate a Christmas Tree for decorating near the Auditorium. The suggestion of near the military memorial wall or keeping the tree in the original location near Midland Marketplace will be provided.

Removal of Buckthorn on Village Property: The committee was provided information on the invasive species Buckthorn by area resident Kathleen Culhane-Pera. There was no objection to having the plant removed from Village Properties, but to ensure property lines were not crossed in the area located by the Village Public Parking lot.

Vacation of Fitch Ave/Main Street Alleyway: A request written from Jonathon Olson of Up North Estates to vacate the alley located through Parcels LN-146-00509-04, LN-146-00509-05, LN-146-00782-00, LN-146-00783-00 was reviewed. The committee would like to research more of the utilities and history behind the alley before vacating.

Working Budget 2025: The committee did a final review of the budget lines assigned to Public Works and made suggested changes.

CORRESPONDENCE: Glass has been seen in the playground substrate and will be reviewed. New substrate is planned for the spring of 2025. Flag pole light complaints from across the lake have continued and we will try other lights to solve the issue.

INFORMATION FROM THE CHAIR: The next regular meeting is tentatively scheduled for November 19, 2024 at 6:00pm.

ADJOURNMENT: The committee adjourned at 6:54pm.

Respectfully Submitted,

Daisha Nolan

Daisha Nolan, Village Administrator/Clerk