

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

September 24, 2024 CTO 7:00 PM

ROLL CALL: The following answered to roll call - Trustees Adam Buchanan, Nathan Sapik and Village President Jim Jonasen. Village Administrator Daisha Nolan and Lead Public Works employee Pat Coughlin were also present.

REVIEW OF AGENDA: No changes

MINUTES: A motion was made by Buchana to approve the regular session minutes, as presented, from August 27, 2024, as presented, seconded by Jonasen. MCU

PUBLIC INPUT: None

Operator's Report: Pat Coughlin provided an operator's report detailing tasks that have been completed each week in September.

WISLR-Local Road Certification: As an even year the distance of roads is the only certification needed. The committee agreed there were no changes since the previous year. Mapping was certified and submitted.

Bridge/Culvert Inventory: Inventory will need to be completed by December 31, 2024. Nolan will work with Public Works to supply the measurements and information needed.

Playground Equipment Update: Equipment has arrived and is in the first day of installation.

Sign Repairs: The committee is still awaiting proofs from Carey, installation will not take place until the Spring.

Industrial Park Fencing Quote: A quote was reviewed from Dairyland Fencing. After reviewing the quote the committee decided to have more than one quote requested. This will remain on the agenda and also be discussed during budgeting.

Fire Hall Outside Lighting upgrade: A quote from Benson Electric was reviewed. The committee discussed the option of using surplus funds to do the upgrades. A motion was made by Jonasen to recommend to the board to use surplus funds for the lighting upgrades proposed at the Fire Hall, seconded by Buchanan. Sapik abstained. MC

Flag Pole Light Repair: The light located on the lake side of the Auditorium flagpole is in need of a repair to fix the strobing effect that is happening. The repair was ok'd.

Working Budget 2025: The committee reviewed the budget lines assigned to Public Works and made suggested changes.

CORRESPONDENCE: The need for additional posts for fire number installation was shared - and a quote provided from the 2022 purchase. A motion was made by Jonasen to recommend to the board to use surplus funds to purchase the poles in the amount of \$4152.00, seconded by Buchanan, MCU.

INFORMATION FROM THE CHAIR: The next regular meeting is tentatively scheduled for October 30, 2024 at 7:00pm.

ADJOURNMENT: The committee adjourned at 7:50pm.

Respectfully Submitted,

Daisha Nolan

Daisha Nolan, Village Administrator/Clerk