

## **SANITARY SEWER COMMISSION MINUTES: May 29, 2024 5:00PM**

**CALL TO ORDER:** Chair Greg Neve called the meeting to order at 5:00pm.

**ROLL CALL:** Commissioners Sean Smith and Greg Neve were present. Also present were Village Administrator Daisha Nolan, Village Treasurer Kari Hufnagle and Sewer Operator John Stack. Commissioner Bill Anderson was absent.

**REVIEW OF AGENDA:** Item 9C will be struck, this topic is resolved as of the last meeting.

**PUBLIC INPUT:** Input brought to the office regarding a new home being built on Maple Creek Road that is need of plumbing parts was briefly discussed. We will await correspondence from the home owner.

**CLERK'S MINUTES:** A motion was made by Smith to approve the regular session minutes, as presented, from April 24, 2024 seconded by Neve. MCU

**PAYMENT OF INVOICES:** A motion was made by Neve to approve the payment of invoices for May, seconded by Anderson. MCU

**TREASURER'S REPORT:** Hufnagle presented the Treasurer's Report with no abnormalities and provided an updated checking balance after May bills are paid.

**OPERATOR'S REPORT:** John Stack submitted his monthly report for the month of May for review. Blockage at the ponds was addressed, no further problems...possible turtle. Another possible dumping situation occurred after the report was submitted.

### **MAINTENANCE REPORT**

**Maintenance Schedule:** Mowing was started today. Stack was concerned about the piles left behind from mower turning and gauges in the sides of the bank. Piles of gravel have been left and raking needed. Valve box was also bent over.

**Pond Maintenance:** Same as reported above.

### **OLD BUSINESS:**

**Telescoping Valve at Ponds:** No response from Belknap as of today's meeting. Northern Plumbing (Matt Hassis) was contacted and will incorporate us into their schedule. Blueprints will be found to provide to them.

**Lift Station Generator maintenance:** Over the years, oil changes have been down by Jim and Danny. This is something that Public Works is able to accomplish, Guy Clemmer can be a reference if questions arise. Contact Sycom to see what will bring the generator panel up to code at lift stations. Remote Pump Controls made to work. 1 and 2 shouldn't be a problem. Station 3 will need to replace the switch inside because the stem is no longer working/available.

**Manhole Maintenance - Resets in the Summer of 2024:** Public Works has given a list of 23 manholes that they feel need to be repaired and shared that Justin from Northern Interstate was interested in assisting with the repairs. Stack said the Hydrokleen is also an option. Anderson also suggested Kimmes and Wren Works. A starting quote and inspection will be requested from Justin to begin. Casting reset and smooth for plows to go over is the main focus. Scope of work should be requested.

**Sewer Operator Training:** We will continue to attempt communication with Brule for the future of needing a next operator. Stack said reading needs to be done rather than just him showing them what to do. This topic will remain on the agenda as we continue to work towards preparing for a new operator in the future. Nolan will reach out to Lisa Totten to see what other training opportunities are available.

**New Building Construction - Industrial Park:** Public Works provided a list of inventory and requested a size of 40x60 for the building. Further review will be done before any further action is taken. Quot

**NEW BUSINESS:**

**Quote for Rotary Cutter Trade-In:** A motion was made by Smith to approve the quote for trade in presented by Baribeau Implement Co. in the amount of \$1582.00, seconded by Neve. MCU

**Zoning Applications Additions Review:** Greg Neve presented some suggestions for the land use permit that would help protect sewer easement locations. Those who are making changes that are already on the sewer have no way of indicating where their changes are in regards to sewer arrangements. The office staff will work on getting the changes placed on the existing land use permit and present it to the zoning commissions.

**Future Meeting Times:** A new proposed time of meetings was discussed. Meeting times will remain the same, but will need to be adjourned at 6pm as zoning will call to order at 6pm after sewer.

**CORRESPONDENCE:** No correspondence to share.

**INFORMATION FROM CHAIR:** Next meeting is tentatively scheduled for June 26, 2024 at 5:00pm.

**CLOSED SESSION:** The commission did not go to a closed session.

**ADJOURNMENT:** The commission adjourned at 6:08pm.

Respectfully submitted,  
*Daisha Nolan*, Village Clerk  
Village of Lake Nebagamon