

SANITARY SEWER COMMISSION MINUTES: April 24, 2024 5:00PM

CALL TO ORDER: Village Clerk Daisha Nolan called the meeting to order at 5:00pm.

ROLL CALL: Commissioners Sean Smith and Greg Neve were present. Also present were Village Administrator Daisha Nolan and Sewer Operator John Stack. Chair Bill Anderson and Village Treasurer kari Hufnagle were absent.

REVIEW OF AGENDA: No changes were made to the agenda.

PUBLIC INPUT: None

CLERK'S MINUTES: A motion was made by Smith to approve the regular session minutes, as presented, from March 27, 2024 seconded by Neve. MCU

PAYMENT OF INVOICES: A motion was made by Smith to approve the payment of invoices for April, seconded by Neve. MCU

TREASURER'S REPORT: Nolan presented the Treasurer's Report with no abnormalities and provided an updated checking balance.

OPERATOR'S REPORT: John Stack submitted his monthly report for the month of April for review. Discussion on possible dumpings causing alarms was addressed.

MAINTENANCE REPORT

Maintenance Schedule: Bottom of Seepage cells need to be mowed, Public Works will be notified.

Pond Maintenance: Nothing to report at this time.

OLD BUSINESS:

Telescoping Valve at Ponds: The gasket replacement part has arrived. Belknap will be contacted for replacement work since they have worked on the valve in the past.

Lift Station Generator maintenance: Nothing to be reported at this time

Air Release Valves: This has been completed and can be removed from the agenda.

Manhole Maintenance - Resets in the Summer of 2024: Public Works will need to go through the Village and provide an inventory of manholes that are in need of repair.

Sewer Operator Training: Options to have a back up operator trained were discussed. A previous plan to have Public Works employees Preston Coughlin train will no longer be pursued at this time. Other communities are struggling to fill this position as well. Smith will reach out to the Brule commission to connect on opportunities to hire someone who can shadow Operator John Stack and work towards the required certification.

New Building Construction - Industrial Park: The commission will need to have a more accurate inventory of equipment and spare parts that will be stores and an estimate of size. Incorporating the Village to assist with cost and building was also discussed. Nolan will let the Board know of this request.

NEW BUSINESS: Operator Training/Paperwork Submittals: Incorporating the office staff into paperwork submittal was discussed to ease some of the process of hiring and certifying a new operator in the future and will not be pursued at this time. This process could cause confusion between those in the field and those in the office and it was decided that it is best that this task remain with the operator in the future.

CORRESPONDENCE: No correspondence to share.

INFORMATION FROM CHAIR: Next meeting is tentatively scheduled for May 29, 2024 at 5:00pm.

CLOSED SESSION: The commission did not go to a closed session.

ADJOURNMENT: The commission adjourned at 6:03 pm.

Respectfully submitted,
Daisha Nolan, Village Clerk
Village of Lake Nebagamon