

## **SANITARY SEWER COMMISSION MINUTES: March 27, 2024 5:00PM**

**CALL TO ORDER:** Sewer Commission Chair Bill Anderson called the meeting to order at 5:02pm.

**ROLL CALL:** Sewer Chair Bill Anderson and Commissioners Sean Smith and Greg Neve were present. Also present were Village Administrator Daisha Nolan, Village Treasurer Kari Hufnagle and Sewer Operator John Stack.

**REVIEW OF AGENDA:** No changes were made to the agenda.

**PUBLIC INPUT:** None

**CLERK'S MINUTES:** A motion was made by Smith to approve the regular session minutes, as presented, from February 24, 2024 seconded by Neve. MCU

**PAYMENT OF INVOICES:** A motion was made by Anderson to approve the payment of invoices, seconded by Smith. MCU

**TREASURER'S REPORT:** Hufnagle presented the Treasurer's Report with no abnormalities and provided an updated checking balance.

**OPERATOR'S REPORT:** John Stack submitted his monthly report for the month of March for review. Focus was made on checking on Air Relief Manholes, which are all in good shape.

### **MAINTENANCE REPORT**

**Maintenance Schedule:** Public Works did some mowing but have not tilled yet. Weather cooperation will be needed.

**Pond Maintenance:** Nothing to report at this time.

### **OLD BUSINESS:**

**Telescoping Valve at Ponds:** An \$84.00 gasket was sought out to assist with repairing the valve. Neve will forward part information to everyone and Nolan will purchase. Installation will need to be hired. No crane will be needed. Stack will contact someone to install and Nolan will notify when the part arrives.

**Lift Station Generator maintenance:** Nothing to report.

**Air Release Valves:** This topic was covered during the operator's report. Nothing further to report.

**Manhole Maintenance - Resets in the Summer of 2024:** Hire out for some repairs. PW will need to inventory the ones that need repairs.

**Sewer Operator Training:** Nothing new to report.

### **NEW BUSINESS:**

**New Building Construction - Industrial Park:** PW presented a quote from Menards for a building to be constructed at the Industrial Park on village property to store equipment that the Sewer Commission has purchased equipment that is needing storage to preserve the value. Attachments are currently sitting outside. 50X60 was discussed as a possible size. Questions regarding electricity and cement pad were addressed. With both being desired for installation. Inventory of the equipment on hand and creating a margin will be needed. The project construction would need to be out for bid, keeping the chosen materials in the bid. *A motion was made by Smith to proceed*

*with planning the specifics of the building in preparation for the bidding process, seconded by Anderson. MCU*

**Skid Steer Value - Trade Discussion:** Generic discussion towards an equipment trading program. Smith suggested doing an “hour amount” versus years owned. Mileage is currently very low, around 175 miles after 3 years of use. Smith suggested that a good hour amount is 10,000 hours for equipment used within businesses. Replacement will not be considered at this time.

**CORRESPONDENCE:** LMTP updates were discussed with John.

**INFORMATION FROM CHAIR:** Next meeting is tentatively scheduled for April 24, 2024 at 5:00pm.

**CLOSED SESSION:** The commission did not go to a closed session.

**ADJOURNMENT:** The commission adjourned at 5:51pm.

Respectfully submitted,  
*Daisha Nolan*, Village Clerk  
Village of Lake Nebagamon