

## **ZONING COMMISSION MINUTES February 7, 2024 – 6:28 PM**

**Call to Order:** Meeting called to order by commissioner Jim Jonasen at 6:28pm.

**Present:** Commissioners Jim Jonasen, Jim Borgeson (online), John Woodbury (Online) and Bruce Carey (Online) were present. Also Present was Zoning Administrator Jay Gallagher, Village Treasurer Kari Hufnagle and Village Administrator/Clerk Daisha Nolan. Commissioner Travis Nolan was absent.

**Review of Agenda:** No changes were made to the agenda.

**Approval of Minutes:** A motion was made by Woodbury to approve the minutes from October 25, 2023 regular session, as presented, seconded by Borgeson. MCU

**Public Input:** None

**Zoning Administrator Report:** Jay Gallagher reported on the work being performed to close out past permits that have been completed. Nolan shared the request to incorporate the change of any use of a building from its original permitted use be reported to the zoning administrator. This was agreed to be added to the application and a draft will be provided for review at the next regular meeting.

**Review of issued permits:** A complete list of all permits currently opened and recently closed was presented.

**Correspondence:** None

**Information from the chair:** The next regularly scheduled meeting will be February 28, 2024 at 6:30pm.

**Adjournment:** The meeting adjourned at 6:35pm.

Respectfully submitted,

*Daisha Nolan*

Daisha Nolan, Village Administrator