

BOARD OF REVIEW

Monday – June 19, 2023 – 6:00 - 8:00 PM

VILLAGE AUDITORIUM-DOWNSTAIRS

1. Start Recording
2. Call to Order
3. Roll Call
4. Report on how the public was notified of the meeting
5. Verification of met training requirements
6. Assessor sworn in
7. Select a Chairperson and a Vice Chairperson
8. Receive Assessment Roll and sworn statements from Clerk
9. Verification of roll, corrections & open book corrections by Assessor- Mark
10. Allow taxpayers to examine assessment data
11. Schedule hearings for written objections or grant waivers of 48 hour notice requirement
12. If needed, grant waivers allowing property owners to appeal directly to circuit court
13. If needed, grant requests to testify by telephone or submit sworn written statement
14. Hear written objections if 48 hour notice was given to property owner or if both owner & Village waive the notice requirement
15. Create a new hearing schedule for written objections filed by not heard
16. After Board of Review has been in session for at least 2 hours, Adjournment

Respectfully submitted,

Daisha Nolan

Daisha Nolan, Clerk

Board of Review Members

President Jim Jonasen, Jason Vee, Nancy Paulson, Jake Fuller, Adam Buchanan, Nathan Sapik, Jim Smith, Kari Hufnagle and Daisha Nolan

Assessor

Mark Garlick

POSTED: 6/7/23 12:00pm