

## VILLAGE BOARD MINUTES JULY 13, 2021 – 7:00pm

**PRESENT:** Meeting called to order at the Auditorium by Village President Jim Jonasen at 7:00pm. The following answered to roll call: President Jim Jonasen, Trustees Jake Fuller, Adam Buchanan, Jim Smith, Jason Vee and Eric Anderson (Online). Also present were: Village Administrator Amy Huber, Village Clerk Daisha Nolan, Village Attorney Kyle Torvinen and Village Marshall Pete Witt. Village Trustee Bob Anderson was absent.

**POSTING:** The agenda was posted at the Auditorium, Post Office, Midland Marketplace and the Village Website.

**REVIEW OF AGENDA:** Correspondence was moved up to be discussed following public input.

### **PUBLIC INPUT:**

- A. **Rae Anne Kerntz:** Expressed the concern of speeding on Waterfront Drive near Camp Nebagamon and requested speed bumps. This will be discussed during the Safety report later on in the meeting.
- B. **Nancy Paulson:** Questioned the hours worked by the Lifeguard.
- C. **Rocky Nelson:** Expressed concern over trash, particularly junk cars, located around the Village and the Lake. Questioned if there was a route to take for forming a committee to monitor these issues, rather than having neighbors become involved. Also commented on the current public works employment positions and felt the wages should be increased for these positions.
- D. **Brenda Meyer:** Commented on job descriptions and the process for posting job openings for Village positions, including the wages, to acquire qualified applicants.
- E. **David Meyer:** Commented on the bid process when additional funds are available for spending with hopes that jobs were not handed to particular businesses. Also echoed the comments of Brenda Meyer regarding job postings for open Village positions.
- F. **Ed and Louann Noltner:** Louann commented on Robert E. Lee being incorporated in the 4th of July parade and asked where to direct questions for future parades
- G. **Michael Coletta:** Expressed concern for the Waterfront Drive.

**CORRESPONDENCE:** A letter received from Louann Noltner regarding light pollution concerns was shared. It was discussed that the lights of concern across the lake could possibly be construction lights. President Jim Jonasen recognized the concern and the issue will be placed on the Public Safety agenda to re-visit if anything can be enforced by the Village regarding light pollution.

**MINUTES:** A motion was made by Smith to approve the minutes, as presented, from the Village Board meeting held on June 8, 2021, seconded by Fuller, MCU. A motion was made by Smith to approve the minutes, as presented, from the Special Liquor meeting held on June 8, 2021, seconded by E. Anderson, MCU. A motion was made by Fuller to approve the minutes, as presented, from the Village Board meeting held on June 11, 2021, seconded by Vee, MCU. A motion was made by Smith to approve the minutes, as presented, for the Special Liquor meeting held on June 11, 2021, seconded by Fuller, MCU. A motion was made by Smith to approve the minutes, as presented, for the Committee of the Whole meeting held on June 29, 2021, seconded by Buchanan, MCU. A motion was made by Smith to approve the minutes, as presented, for the closed session for the Committee of the Whole on June 29, 2021, seconded by Fuller, MCU.

**TREASURER'S REPORT:** Amy K. Huber presented the Treasurer's Report for June 2021. Fund for the ARPA plan have been dispersed and are expressed separately on the budget. The directive for these proceeds are to maintain them in a separate fund, but a separate banking account is not required.

**PAYMENT OF INVOICES:** Invoices were reviewed. A motion was made by Vee to approve the payment of invoices, as presented, for the month of July, seconded by Smith. MCU

**PUBLIC WORKS:** President Jim Jonasen reported on the most recent Public Works committee meeting.

- The blinking light on County Road B that was damaged on July 2nd is being looked into for repairs.
- A motion was made by E. Anderson to approve the hiring plan presented by the public works committee, allowing a list of part-time helpers be assembled to assist current public works employee Pat Coughlin, at a rate of \$18.00 an hour, seconded by Vee. MCU

- The job posting for the part time position will be posted on July 14, 2021 and held open for the duration of a week. The job will be posted on Indeed.com, the village website, the post office, midland marketplace and the Auditorium. Other avenues will also be researched to assure the open position is well advertised.

**PUBLIC SAFETY:** Chair Fuller reported on June's committee meeting.

- Village Marshall Pete Witt gave the monthly police report for June and expressed a thank you to those who volunteered their time and efforts to help with a very successful 4th of July weekend.
- Chief Fuller gave the monthly Fire report for June.
- **Speed Bumps on Waterfront Drive:** A motion was made by Fuller to approve the purchase and installation of speed bumps on Waterfront Drive near Camp Nebagamom at a price of up to \$160.00 a piece for 4 total bumps, seconded by Vee. A friendly amendment was made by Smith to the motion to allow for up to 6 bumps total, as needed, seconded by Vee, MCU.

**FINANCE:** Chair Jim Jonasen reported on June's committee meeting.

- **Cemetery Sexton Fees:** A motion was made by Smith to approve the presented Cemetery Sexton fee schedule, seconded by Fuller, MCU.
- **Office Job Descriptions and Hiring Plan:** A motion was made by Vee to approve presented office titles and job description, seconded by Smith, MCU.

**PLANNING and DEVELOPMENT:** No June meeting was held, nothing to report.

**ZONING:** Amy K. Huber presented on June's meeting. The monthly permit list was provided.

- **Proposed Ordinance Amendment: Chapter 9, section 19: Subdivision Ordinance:** A motion was made by Smith to approve the amendment to Chapter 9, §19.2(1)(c), to read '100 feet', seconded by Buchanan, MCU.

**SEWER:** Amy K. Huber reported on the June Meeting. Paving at lift stations has been completed, as well as discing at the sewage ponds and televising.

**OTHER BUSINESS:**

- AUD Events: There are no events needing approval at this time.
- Bank Signatories: Bank signatories will need to be redone in August to remove Amy Huber and incorporate a new signatory.
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**INFORMATION FROM THE PRESIDENT:**

- The next regularly scheduled meeting will be held on August 10, 2021 at 7pm.

**CLOSED SESSION:** A motion was made by Smith to move to close session under section 19.85(c) for employee performance evaluation and wages, seconded by Fuller. MCU

*The Village Board will return to open session to dispose of any necessary actions that come from said closed session.*

*The Village Board returned to open session at 8:44 pm.*

A motion was made by Smith to amend the clerk/administrator job description to include the requirement of at least two years of municipal clerk experience, seconded by Fuller. A motion was made by Vee to amend the Village Treasurer/Office Assistant to include a year of municipal experience preferred, seconded by Smith, MCU. A motion was made by Smith to amend the PW1 and PW2 job descriptions to reflect Village President as the designated supervisor, seconded by Fuller, MCU.

**ADJOURNMENT:** 8:49pm

Respectfully submitted,  
***Daisha Nolan***, Village Clerk  
Village of Lake Nebagamom