

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

January 5, 2021 CTO 3:00pm

ROLL CALL: The following answered to roll call - Chair Bob Anderson and Trustee Patti Coughlin. Trustee Eric Anderson attended via online resources. Also present: Village Administrator Amy K. Huber, Village Clerk Daisha Nolan and Public Works Lead Nick Hofstader. Finance Committee members Darrell Kyle and Jason Vee were also present for a joint discussion regarding Cemetery functions. Dan Hildebrandt and Dan Bergsten were present to participate in the Cemetery functions discussion also.

REVIEW OF AGENDA: Operator report will be moved to the beginning of the agenda.

MINUTES: A motion was made by E. Anderson to approve the regular session minutes from November 17, 2020, as presented, seconded by Coughlin. MCU

PUBLIC INPUT: None

NEW BUSINESS:

- 1. Operator's Report:** Nick Hofstader presented the Public Works report. Questioned the committee on how they would like to start handling snow removal near the Dairy Queen lake access.
- 2. Cemetery Functions:** Darrell Kyle thanked Dan Hildebrandt and his family for the over 100 years of service they have provided to the Village. Dan Bergsten, cemetery sexton for Hawthorne and Poplar, expressed his willingness to assist in the interim with questions and record keeping. A letter will need to be drafted to inform area funeral homes of new contact information. Public Works will be trained to help with digging. No winter burials will occur until a long term solution is achieved. The current fee schedule will be honored for compensations owed. The current condition of the well was discussed. A cemetery ordinance will need to be started with the finance committee.
- 3. Snow Plowing Update:** Two snow events occurred in late December with positive feedback from the community about the condition of the roads following snowfall.
- 4. East Lake Blvd Access:** This item will be removed from agenda, no current action to take place.
- 5. South Lake Blvd Speed Limit Sign:** An email from Pef Radakovich was shared regarding concerns of vehicles abiding by the speed limit on South Lake Boulevard. This will be reviewed in the Spring.
- 6. East Third Street Ditching:** An email from Gage Torrey was shared regarding the ditch conditions in front of his property. This will be reviewed in the Spring when snow has melted.
- 7. Garbage Can Ordinance:** This will be under review with no ordinance to be drafted at this time.
- 8. Dock Maintenance Repair:** A motion was made by E. Anderson to scrap the old boat launch dock, seconded by Jonasen. MCU Repairs will be needed to the information bulletin and guard rail at the boat launch. The fishing dock will need some welding repairs. Screws and buoys will be researched for the beach area for Summer 2021.
- 9. PW2 Job Description Review:** A motion was made by Jonasen to recommend to the board the revisions made to the PW2 job description, seconded by Coughlin. MCU
- 10. Salt Shed Inspection Results:** Inspection results from the April inspection were reviewed, with wall repairs being the biggest priority.
- 11. Salt Purchasing:** Detailed purchase orders should be used for future salt purchases to remain on budget.

CORRESPONDENCE: An email from Gail Levo was shared providing praise for the plow drivers and their work following the latest snowfalls

ADJOURNMENT: The committee adjourned at 4:35 pm.

Respectfully Submitted,

Daisha Nolan, Village Clerk