

PUBLIC WORKS/PUBLIC PROPERTY PARKS & RECREATION MINUTES

February 20, 2020 CTO 6:00pm

ROLL CALL: The following answered to roll call - Chair Jim Jonasen, Trustees Jake Fuller and Patti Coughlin. Also present: Village Administrator Amy K. Huber and Village Clerk Daisha Nolan. Trustee Nelson was absent.

REVIEW OF AGENDA: No changes made.

MINUTES: A motion was made by Coughlin to approve the open session minutes, as presented, from January 21, 2020, seconded by Fuller. MCU A motion was made by Coughlin to approve the closed session minutes, as presented, from January 21, 2020, seconded by Fuller. MCU

PUBLIC INPUT: None

NEW BUSINESS:

Procedures Manual: Jonasen presented drafted procedures for Road Sanding, Garage Salt/Sand Mix Storage and Auditorium Plowing and Sanding. It was discussed to incorporate the sidewalk and lights surrounding Armed Services Tribute Sign on the corner of Waterfront Dr and Lake Ave, with the area being shoveled to expose the lights.

Areas of the procedures manual to be addressed at the next meeting were assigned.

Snowplowing Plan: Jonasen proposed keeping the route previously run by PW1 and PW2 and implementing the expectation of no more than 2 inches of snow prior to 6:00 AM when feasible.

Basement Waterproofing Update and Plan: The work performed to waterproof the basement was explained. The process to repair the kitchen and office areas was discussed with quotes provided. A motion was made by Fuller to recommend to the board the following repairs: floor epoxy in the offices and stairwell, countertops, cabinets, sink, dishwasher, and plumbing work for a cost not to exceed \$5000.00 with funds to come from the Capital Fund, seconded by Coughlin. MCU

CORRESPONDENCE: None

A motion was made by Fuller to move into closed session under section 19.85(1)(c) regarding employee evaluation data, seconded by Coughlin. MCU 6:50pm.

The committee adjourned from closed session.

Respectfully Submitted,
Daisha Nolan, Village Clerk