

## **VILLAGE BOARD MINUTES FEBRUARY 4, 2020 – 7:00pm**

**PRESENT:** Meeting called to order at the Auditorium by Village President Darrell Kyle. The following answered to roll call: President Darrell Kyle, Trustees Jake Fuller, Jim Smith, Patti Coughlin, Jim Jonasen, and Jeff Buhr. Village Administrator Amy K. Huber, Village Clerk Daisha Nolan, Village Officer Pete Witt and Village Attorney Kyle Torvinen were also present. Trustee Rocky Nelson was absent.

**POSTING:** The agenda was posted at the Auditorium, Post Office, Midland Marketplace and the Village Website.

**REVIEW OF AGENDA:** No changes

**PUBLIC INPUT:** Eric Anderson had questions regarding the upcoming evaluation with the Village Assessor, VRBO topics from the Zoning Commission Agenda, and the purchase of equipment to assist with snow removal.

**MINUTES:** A motion was made by Smith to approve the Regular Session Minutes, as presented, from January 7, 2020 seconded by Buhr. MCU A motion was made by Fuller to approve the the Closed Session Minutes, as presented, from January 7, 2020, seconded by Buhr. MCU

**TREASURER’S REPORT:** Huber presented the treasurer’s report. Year end financials will be presented in March.

**PAYMENT OF INVOICES:** A motion was made by Buhr to approve the payment of invoices, seconded by Fuller. MCU

### **PUBLIC WORKS - PARKS & REC COMMITTEE**

- Jonasen presented on the January Public Works Committee meeting.
- A motion was made by Coughlin to approve the Auxiliary Plow Driver Policy as presented, seconded by Smith. MCU
- Jonasen reported on the completion of the Stormwater Runoff and Boat Launch Grant applications with thanks expressed to Amy K. Huber for her work on the permitting and grant applications. Huber expressed thanks to Erik Takkunen and Richard Theien for their input, and to Jim Jonasen for his considerable efforts over the past few years to bring these projects into reality.

### **PUBLIC SAFETY/HEALTH & ENVIRONMENT COMMITTEE**

- Village Officer Pete Witt presented the monthly police report.
- Fuller presented the monthly fire report and reported AFG Grant Application work would be starting.

### **FINANCE COMMITTEE**

- D. Kyle reported on the January Finance Committee Meeting .
- A motion was made by Fuller to approve the purchase and installation of a lockbox , for a price not to exceed \$200.00, to be located at the Auditorium providing a convenient place for Village Business to be submitted outside of regular office hours, seconded by Jonasen. MCU
- Changes to Chapters 4 and 6 of the Employee Handbook were reviewed regarding vacation time and sick leave. A motion was made by Coughlin to amend section 4.01 of the employee handbook, as presented, seconded by Buhr. MCU A motion was made by Buhr to amend section 6.01, as presented, seconded by Jonasen. MCU
- A motion was made by Jonasen to purchase an annual membership to the time keeping app ATTO, seconded by Fuller. MCU
- A motion was made by Jonasen to refrain from switching the Cemetery Account to a Business Now Account, seconded by Fuller. MCU

### **PLANNING AND DEVELOPMENT COMMITTEE**

- Smith reported on the January Committee Meeting. An update was given on the Industrial Park and the beginning process of gathering a list of property owned by the Village.

- A motion was made by Smith, that lots in Industrial Park that are not leased, be made available for sale, and those leased be offered to lessees for purchase, seconded by Buhr. MCU After review of the agenda, this motion was rescinded.

#### **ZONING COMMISSION**

- Smith presented the Zoning report.
- The ordinance recommended by the Zoning Commission regarding sheds, shipping containers, and semi trailer containers was reviewed. A motion was made by Jonasen to adopt Chapter 9, §6.7 “On Premises Personal Storage” as revised, seconded by Smith. MCU A motion was made by Buhr to amend Chapter 9 §2 “Definitions” to include entries for Sheds, Shipping Containers, and Semi-Trailer Containers alphabetically, as revised, seconded by Smith. MCU
- A motion was made by Jonasen to grant the request to place an RV at the Village Garage pending the acceptance of a signed release of liability drafted by the Village Attorney, seconded by Smith. MCU

#### **SANITARY SEWER COMMISSION**

- Huber gave the sewer report.
- The new Debt Collection System is working smoothly.

**OTHER BUSINESS:** None.

**CORRESPONDENCE:** None

**INFORMATION FROM PRESIDENT:** The next regularly scheduled meeting will be March 10, 2020 at 7:00pm.

A motion was made by Smith to move to closed session under 19.85(1)(g) potential litigation, (c) employee evaluation data, (b) & (f) employee disciplinary data (e) regarding offer to purchase at Industrial Park. The Board will adjourn from closed session.

The board adjourned from closed session. 7:57pm

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Respectfully submitted,  
*Daisha Nolan*  
Daisha Nolan, Clerk  
Village of Lake Nebagamon