

VILLAGE BOARD MINUTES JUNE 4, 2019 –7:05pm

PRESENT: Meeting called to order at the Auditorium by President Darrell Kyle. The following answered to roll call: Fuller, Jonasen, Hopkins, Smith, Buhr, Coughlin and D. Kyle. Also present: Village Administrator Amy K. Huber, Village Clerk Daisha Nolan, Village Police Officer Pete Witt and Village Attorney K. Torvinen.

POSTING: The agenda was posted at the Auditorium, Post Office, Midland Market Place and on the Village webpage.

REVIEW OF AGENDA: A motion was made by Jonasen to accept the agenda as presented, seconded by Fuller. MCU

MINUTES: A motion was made by Buhr to approve the regular session minutes from May 7, 2019 as presented, seconded by Smith. MCU

TREASURER'S REPORT: A motion was made by Fuller to approve the May Treasurer's Report as presented, seconded by Jonasen. MCU

APPROVAL OF PAYMENT OF INVOICES: A motion was made by Buhr to accept the invoice approval sheets as presented, seconded by Smith. MCU

PUBLIC INPUT: Tim Huber voiced his concerns regarding zoning ordinance changes and provided suggestions for the proposed amendments.

COMMITTEE REPORTS

PUBLIC WORKS - PARKS & REC COMMITTEE

- Jonasen reported on the current condition in the basement of the auditorium from recent flooding and presented a flooring quote from Floors 4 Less to begin repairs. A motion was made by D. Kyle to accept a bid from Floors 4 Less for removal and disposal of carpet only in the Village Office and Police Dept Office for a cost not to exceed \$1700.00, seconded by Smith. MCU Replacing the flooring will be revisited after drainage issue are resolved.
- Electronic locks for the Auditorium main entrance and public bathroom entrances was discussed. A motion was made by Jonasen to refer the available quote from Northern Door and Hardware, INC. to the Public Works Committee prior to entering into a contract, with the board's pre-approval to spend \$2700.00, seconded by Fuller. MCU
- Chapter 10 of the ordinance was reviewed, with proposed amendments slated for a first read at the next Board Meeting.
- Chapter 6, §6.07, was reviewed, with proposed amendments slated for a first read at the next Board Meeting.

PUBLIC SAFETY/HEALTH & ENVIRONMENT COMMITTEE

- Police Officer Pete Witt gave his monthly report
- Fuller gave the monthly fire report.
- Parking located on Lake Ave. nearest the beach was discussed. A motion was made by Fuller to block off parking spots from the resident driveway to the lake while still utilizing the area as a turnaround, and to relocate the handicap spots to Waterfront Drive, in front of the Auditorium on level ground, seconded by Jonasen. MCU
- Fuller presented quotes for Security Camera options. The discussion will be referred back to the Public Safety Committee for bids.
- Camera equipment that is no longer being utilized by the police department was discussed. A motion was made by Fuller to transfer the equipment to the LNVFD to dispose of as they see fit, seconded by Buhr. MCU
- A motion was made by Jonasen to approve the WI DOJ TRACs software, seconded by Smith. MCU
- A motion was made by Jonasen to join the First Net Program through AT&T, seconded by Buhr. MCU
- A motion was made by Hopkins to accept the Public Works recommendation that the stop sign located at Camp Nebagamom Drive and Ravine Park be moved across the street to stop cars coming over the creek, seconded by Smith. MCU

- Road closures for the 4th of July and Dragin Tail Run were discussed. Thursday July 4th will have the following road closures: From 11572 Waterfront Drive to Lake Avenue, and Lake Ave from Main Street to the Lake. Saturday July 6th will have the following road closures for the Dragin Tail Run from 6:00 AM to Noon: Lake Avenue, Main Street and Waterfront Drive, with traffic assistance on County Road B.

The Board dismissed for a 5 minute recess

FINANCE COMMITTEE

- The Athene account was discussed and will be closed this month.
- Section 6 of the Employee Handbook was reviewed. The proposed addition of \$6.03 will be tabled for further review.
- The first read of the proposed Chapter 14 Ordinance amendments took place, the 2nd read is slated for the next board meeting.
- Chapter 1 of the ordinance was reviewed with proposed amendments slated for a first read at the next board meeting.

PLANNING AND DEVELOPMENT

- Jim Smith reported that there was no May meeting. Industrial park lease agreements continue to be reviewed.

ZONING COMMISSION

- Huber gave the Zoning Report. The zoning ordinance amendments recommended from the commission were reviewed. §3.9, §3.9 (2)(c) and §18.5 (5.1) (f) will be referred back to the commission for review. §1.2, Zoning Schedule Pg. 29, Ch. 18.6 §6.11 & 6.12 are slated for a 2nd read at the July Board meeting.

SANITARY SEWER COMMISSION

- Huber gave the Sewer Report.
- The 1st reading of §4.9 of the proposed Sewer Ordinance amendment took place, the 2nd read is slated for the July Board Meeting.

OLD BUSINESS:

- The 2nd read of proposed ordinance amendment to §16.09 was completed. A motion was made by Fuller to adopt the amended §16.09 of the Village Ordinance, seconded by Jonasen. MCU
- President D. Kyle appointed Sean Smith to the Sewer Commission for a term ending April 30, 2022. A motion was made by Jonasen to confirm Sean Smith, effective immediately, seconded by Buhr. MCU
- A motion was made by Smith to approve the sewer bank signatories on account number 200329 as Darrell Kyle, Jeff Buhr, Amy K. Huber, Daisha Nolan William Anderson, Howard Levo and Sean Smith, seconded by Jonasen. MCU

NEW BUSINESS:

- Employee Standards of Performance and review process were discussed. The office checklist of annual duties will be incorporated by reference to the office position descriptions. A motion was made by Jonasen to approve the employee standards of performance descriptions for public works and office positions, seconded by Smith. MCU

CORRESPONDENCE: An email from Keith Wiley regarding the Douglas County Public Assemblage Ordinance was reviewed.

INFORMATION FROM PRESIDENT:

- Open book is scheduled for June 17th from 4 pm to 6 pm. Board of review is scheduled for June 25th at 6 pm to 8 pm. Next regularly scheduled meeting will be July 2nd at 7 pm.

Motion by Fuller to move to close session under section 19.85(1) (c) Compensation, (e) Public Property, (f) Personnel and (g) Legal, seconded by Smith. MCU 9:41

The board will adjourn from closed session.

Respectfully submitted,

Daisha Nolan

Daisha Nolan, Clerk

Village of Lake Nebagamon